

Visa Application – Wording and Process

Apply now for your Visa!

Please apply for your visas as soon as possible and **no later than 3 months before the meeting**.

Information on visas for meeting participants is available at: <http://travel.state.gov/visa/>.

For visa wait times at various locations worldwide, go to http://www.travel.state.gov/visa/tempvisitors_wait.php

Letters of Invitation

Individuals requiring letters of invitation to obtain travel visas to present their papers may access and print an Invitation Letter Request Form PDF at www.cpmt.org/iemt/authors/ or www.cpmt.org/apm/authors.

Please fill out a separate form for each person requesting a letter. All letters of invitation will be sent by airmail and by PDF e-mail attachment. Please allow ample time for processing requests. IEEE and IEMT/APM are not able to contact U.S. Embassies in support of an individual attempting to gain entry to attend an IEEE meeting. Because the application for a visa can be a lengthy process, we recommend that you start your visa application process as soon as you have been notified that your paper has been accepted. We also recommend that you secure your travel visa before registering for the symposium. Cancellations after the preregistration cutoff can result in a cancellation fee.

Attendees: Obtaining a Letter of Confirmation May Facilitate Your Visa Application

Do you need a letter confirming your meeting registration to help with your efforts to obtain a visa to attend a conference? If so, we can provide a confirmation letter for you for the following meetings as long as you have already registered, paid for the conference, completed the form below, and submitted your request by the deadline. We are unable to respond to requests submitted after the deadline or to requests for meetings other than the meetings listed here. Please note that this confirmation letter does not guarantee that you will receive a visa.

The content of confirmation letters is very strictly controlled. We regret that we are unable to provide letters for companions and spouses who are accompanying potential delegates, or customize a letter beyond what is included in the questions below.

IEEE Advanced Packaging Materials Symposium

IEEE Int'l Electronics Manufacturing Technology Symposium

US Visa Information for International Travelers

IMPORTANT VISA APPLICATION NOTE

Please be aware that the time required for processing of visa applications for entry into the United States has increased substantially - often in excess of 2 months, therefore it is important that you check with the nearest U.S. Consulate/Embassy regarding visa application processing time and requirements. Due to newly introduced Department of Homeland Security procedures and policies, the Organizing Committee has very limited capacity to assist in facilitating visa applications.

Please be sure to check with the nearest U.S. Consulate/Embassy for processing time and requirements to ensure that you will receive your US visa in time to attend the Symposium.

The following information was taken directly from the <http://unitedstatesvisas.gov> website. For more information please visit the site or contact the nearest Consulate.

The Visa Waiver Program (VWP) enables citizens of certain countries to travel to the United States for tourism or business for 90 days or less without obtaining a visa. Not all countries participate in the VWP. Some restrictions apply to this program. Currently, 27 countries participate in the Visa Waiver Program, as shown below:

Visa Waiver Program - Participating Countries

Andorra (MRP)	Iceland	Norway
Australia	Ireland	Portugal
Austria	Italy	San Marino
Belgium (MRP)	Japan	Singapore
Brunei (MRP)	Liechtenstein (MRP)	Slovenia (MRP)
Denmark	Luxembourg (MRP)	Spain
Finland	Monaco	Sweden
France	the Netherlands	Switzerland
Germany	New Zealand	United Kingdom

Note: Countries above with the (MRP) designation are required to have machine-readable passports (MRP) as of October 1, 2003 for travelers to enter the U.S on the visa waiver program. All other countries visa waiver program travelers above must have a MRP as of October 26, 2004 except Belgium, which has had an MRP requirement for VWP travelers since May 15, 2003.

Visa Letter Request Form**

Conference Name: IEEE Advanced Packaging Materials Symposium and IEEE International Electronics Manufacturing Technology Symposium

Conference Dates: Oct. 3-5, 2007

Conference Location: Holiday Inn San Jose, 1740 N. First Street, San Jose, CA USA

Select one: ☐ Speaker/Session Chair ☐ Attendee

Are you an IEEE Member? ☐ Yes ☐ No If Yes, Your IEEE Member Number: _____

Paper Number/Title _____

Personal Information: 1. Title (Mr./Ms./Dr./Prof.) _____

Family Name _____

Given Name _____ Middle Name _____

2. Gender _____ Date of Birth _____

3. Nationality _____

4. Passport Number _____

5. E-mail Address _____

6. FAX Number _____

7. Affiliation Name (Organization/Institution/Company) _____

8. Address for correspondence _____

9. Nearest US Consulate _____

10. Other Information _____

** Please complete one form per person. May take up to 15 business days to process request.

Complete form and return to Paul Wesling, IEMT/APM Administration Chair:

FAX to: +1-408-904-6997

Phone: +1-408-331-0114

or mail to: IEMT/APM Symposium; PO Box 2110; Cupertino, CA 95015-2110 USA